

Smyth Wythe Airport Commission

Minutes

March 24, 2016

Call to Order:

The regular monthly meeting of the Smyth Wythe Airport Commission held at the Mountain Empire Airport was called to order by the Chairman, Mr. Curtis Pennington, at 7:00 p.m.

Members Present:

Mr. Curtis Pennington, Mr. Billy Dungan, Mr. Mike Edwards, Mr. John Benham, and Mrs. Anne B. Crockett-Stark.

Members Absent:

Mr. Don Elmore

Approval of Minutes:

The minutes for the last regular commission meeting held February 25, 2016 were presented for approval.

Motion by Mrs. Anne B. Crockett-Stark to approve the minutes.

Seconded by Mr. John Benham.

Motion passed unanimously.

Financial Reports:

Mr. John Pruett provided the financial report. Notable expenses include:

Utilities (LP Gas)	\$2,754.26
Maintenance - Facility	\$2,593.11
Stone & Fire Ext.	
Shelter for Vehicles	\$1,280.00
Enclose Shelter	
AWOS III Maintenance	\$1,000.00
Tri-Annual Insp.	
Fuel Island Maintenance	\$545.71
3 Hoses on Truck Reels	
Land Acquisition Ph. 2 Lawyer Fee	\$8,242.32
LA Easements Ph3 Delta	\$10,020.03

Motion made by Mr. Billy Dungan to approve and transfer \$3,975.75 to 1662 from 1066, \$18,262.35 to 1662 from 1353, \$1,024.25 to 1662 from 1665 and previous transfer of \$5,991.55.

Seconded by Mr. Mike Edwards.

Motion passed unanimously

The Fiscal Year for the Smyth Wythe Airport Commission is July 1st to June 30th.

FUEL PRICING:

Brian Burkett reported on the current fuel pricing and inventory status and provided a copy of the current Fuel Pricing spreadsheet. Current margins for all three types of fuel are currently above the approved fuel pricing guidelines. Comparisons to other airports in the area show that we remain competitive relative to the median price for the airports in the region.

OLD BUSINESS & ACTION ITEMS:

Reports on major Active Projects:

- Update on avigation easement.

NEW BUSINESS:

Airport Operations Report & Business.

- **Motion made by Mrs. Anne B. Crockett-Stark to cut trees outside easement per MR. Brian Evans.**

Seconded by Mr. Billy Dungan

Motion passed unanimously.

- **Motion made by Mr. Billy Dungan to add to bidding services for runway project and for Mr. Curtis Pennington to sign for it.**

**Seconded by Mr. Mike Edwards.
Motion passed unanimously.**

- Mountain Empire Pilots Association.

Next Meeting: Wednesday, April 27, 2016.

Adjournment

Signed



Secretary



Curtis Pennington,
Chairman