

Smyth Wythe Airport Commission

Minutes

June 23, 2016

Call to Order:

The regular monthly meeting of the Smyth Wythe Airport Commission held at the Mountain Empire Airport was called to order by the Chairman, Mr. Curtis Pennington, at 7:00 p.m.

Members Present:

Mr. Curtis Pennington, Mr. Billy Dungan, Mr. Mike Edwards, Mr. John Benham, Mrs. Anne B. Crockett-Stark, and Mr. Don Elmore

Approval of Minutes:

The minutes for the last regular commission meeting held May 26, 2016 were presented for approval.

Motion by Mr. Billy Dungan to approve the minutes

Seconded by Mr. Mike Edwards

Motion passed unanimously.

Financial Reports:

Mr. John Pruett provided the financial report. Notable expenses include:

Payroll Taxes	\$1,362.51	Office Supplies/Expenses	\$755.83
Miscellaneous	\$50.00	Maintenance-Facility	\$101.38
Maintenance-Auto & Equipment			\$354.15
Fuel Truck Maintenance			\$507.45
Jet-a Fuel Purchase			\$15,716.80
Runway Rehab 8-26 Adm Ph 103			\$2,500.00
Runway Rehab 8-26 Prelim Ph 104			\$5,750.00

Motion made by Mr. Don Elmore to approve and transfer \$9,100.00 to 1662 from 1066, \$5,750.00 to 1662 from 1353 and previous transfer of \$69,125.75.

Seconded by Mr. John Benham

Motion passed unanimously

The Fiscal Year for the Smyth Wythe Airport Commission is July 1st to June 30th.

FUEL PRICING:

Brian Burkett reported on the current fuel pricing and inventory status and provided a copy of the current Fuel Pricing spreadsheet. Current margins for all three types of fuel are currently above the approved fuel pricing guidelines. Comparisons to other airports in the area show that we remain competitive relative to the median price for the airports in the region.

OLD BUSINESS & ACTION ITEMS:

Reports on major Active Projects:

- Update on avigation easement.

NEW BUSINESS:

Airport Operations Report & Business.

Motion by Mr. Don Elmore to obtain worker's compensation policy as presented by USI, estimated at less than \$4,000.00.

Seconded by Mr. John Benham

Motion passed unanimously

- Mountain Empire Pilots Association.
- ❖ **Closed Session: Mr. Curtis Pennington called for closed session in regards of section 22-3711(A) Code of Virginia.**

Next Meeting: Wednesday, July 28, 2016.

Adjournment

Signed

Handwritten signature of Christy Dunavant in cursive script.

Secretary
Christy Dunavant

Handwritten signature of Curtis Pennington in cursive script.

Chairman.
Curtis Pennington