

# Smyth Wythe Airport Commission

## Minutes

July 28, 2016

### **Call to Order:**

The regular monthly meeting of the Smyth Wythe Airport Commission held at the Mountain Empire Airport was called to order by the Chairman, Mr. Curtis Pennington, at 7:00 p.m.

### **Members Present:**

Mr. Curtis Pennington, Mr. Billy Dungan, Mr. Mike Edwards, Mr. Brandon Elmore, Mrs. Anne B. Crockett-Stark, Mr. John Benham

### **Members Absent:**

Mr. Don Elmore

### **Approval of Minutes:**

The minutes for the last regular commission meeting held June 23, 2016 were presented for approval.

**Motion by Mrs. Anne B. Crockett-Stark**

**Seconded by Mr. John Benham**

**Motion passed unanimously.**

### **Financial Reports:**

Mr. John Pruett provided the financial report. Notable expenses include:

Bond Insurance	\$391.00
Worker's Comp. Insurance	\$3,521.00
Fuel Island Maintenance	\$2,391.39
6131 DBE Plan Update 15096	\$3,000.00
Land Acquisition PH2 lawyer Fee	\$1,918.13
LA Easements Ph3	\$3,436.28

**Motion made by Mr. Mike Edwards to approve and transfer \$8,354.41 to 1662 from 1353, and previous transfer of \$20,320.51.**

**Seconded by Mr. John Benham**

## **Motion passed unanimously**

The Fiscal Year for the Smyth Wythe Airport Commission is July 1<sup>st</sup> to June 30<sup>th</sup>. Must have operating funds the first of each quarter.

### **FUEL PRICING:**

Brian Burkett reported on the current fuel pricing and inventory status and provided a copy of the current Fuel Pricing spreadsheet. Current margins for all three types of fuel are currently above the approved fuel pricing guidelines. Comparisons to other airports in the area show that we remain competitive relative to the median price for the airports in the region.

### **OLD BUSINESS & ACTION ITEMS:**

Reports on major Active Projects:

- Update on resurfacing of runway.

### **NEW BUSINESS:**

Airport Operations Report & Business:

- Mr. John Benham's term as commission member has expired as of June 30, 2016, and the Town of Wytheville has appointed Mr. Brandon Elmore as of July 25, 2016.

**Motion made by Mrs. Anne B. Crockett-Stark to write amendment to the By-Laws for the absence of a treasurer in the Smyth Wythe Airport Commission.**

**Seconded by Mr. Billy Dungan**

**Motion passed unanimously**

**Motion made by Anne B. Crockett-Stark to buy a zero-turn mower for less than \$5,000.00**

**Seconded by Mr. Brandon Elmore**

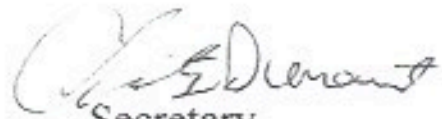
**Motion passed unanimously**

- Mountain Empire Pilots Association.

Next Meeting: Wednesday, August 25, 2016.

**Adjournment**

Signed



Secretary

Christy Dunavant



Chairman,

Curtis Pennington