

Smyth Wythe Airport Commission

Minutes

January 28, 2016

Call to Order:

The regular monthly meeting of the Smyth Wythe Airport Commission held at the Mountain Empire Airport was called to order by the Chairman, Mr. Curtis Pennington, at 7:00 p.m.

Members Present:

Mr. Curtis Pennington, Mr. Billy Dungan, Mr. Don Elmore, Mr. Mike Edwards, Mr. John Benham, and Mrs. Anne B. Crockett-Stark.

Approval of Minutes:

The minutes for the last regular commission meeting held December 29, 2015 were presented for approval.

**Motion by Mr. Mike Edwards to approve the minutes
Seconded by Mrs. Anne B. Crockett-Stark
Motion passed unanimously.**

Financial Reports:

Mr. John Pruett provided the financial report. Notable expenses include:

Utilities (LP GAS)	\$527.96
Advertising Ad. For sealed bids	\$1,069.20
Maintenance-Auto & Equipment	\$168.27
(Repair snow plow)\$135.00	
AWOS III Maintenance	\$1,000.00
(Tri-Annual Inspection)	
Eastern Aviation	\$12,327.18
(3,980 gal. 100LL gas)	

Motion made by Mr. John Benham to approve and transfer \$6,200.00 to 1662 from 1066 and previous transfer of 32,691.06.

Seconded by Mr. Don Elmore

Motion passed unanimously

The Fiscal Year for the Smyth Wythe Airport Commission is July 1st to June 30th.

FUEL PRICING:

Brian Burkett reported on the current fuel pricing and inventory status and provided a copy of the current Fuel Pricing spreadsheet. Current margins for all three types of fuel are currently above the approved fuel pricing guidelines. Comparisons to other airports in the area show that we remain competitive relative to the median price for the airports in the region.

OLD BUSINESS & ACTION ITEMS:

Reports on major Active Projects:

- Update on avigation easement.

NEW BUSINESS:

Airport Operations Report & Business.

- ✓ **Motion made by Mr. Mike Edwards to allow Chairman to sign for operations (utilities, etc.) and approve transfer of funds when quorum is not available due to conflicting schedules and/or weather.**

Seconded by Mr. Billy Dungan

Motion passed unanimously

- ✓ **Closed Session: Motion made by Mr. Don Elmore to go into closed session in regards of section 22-3711(A) Code of Virginia.**

Seconded by Mr. John Benham

Motion passed unanimously

- ✓ **Election of Commission Members:
Motion made by Mr. Mike Edwards to keep members in current offices.**

Seconded by Mr. John Benham


Motion passed unanimously


- **Mountain Empire Pilots Association.**

Next Meeting: Tuesday February 25, 2016.

Adjournment

Signed


Secretary


**Curtis Pennington,
Chairman**