

Smyth Wythe Airport Commission

Minutes

February 25, 2016

Call to Order:

The regular monthly meeting of the Smyth Wythe Airport Commission held at the Mountain Empire Airport was called to order by the Chairman, Mr. Curtis Pennington, at 7:00 p.m.

Members Present:

Mr. Curtis Pennington, Mr. Billy Dungan, Mr. Don Elmore, Mr. Mike Edwards, Mr. John Benham, and Mrs. Anne B. Crockett-Stark.

Approval of Minutes:

The minutes for the last regular commission meeting held January 28, 2016 were presented for approval.

Motion by Mr. Billy Dungan to approve the minutes

Seconded by Mr. Don Elmore.

Motion passed unanimously.

Financial Reports:

Mr. John Pruett provided the financial report. Notable expenses include:

JIDA Annual Loan Payment	\$42,000.00
Jet-A fuel	\$13,072.83
6131 DBE Plan Update	\$6,000.00

Motion made by Mr. Don Elmore to approve and transfer \$6,000.00 to 1662 from 1353 and previous transfer of \$38,000.00.

Seconded by Mr. John Benham.

Motion passed unanimously

The Fiscal Year for the Smyth Wythe Airport Commission is July 1st to June 30th.

FUEL PRICING:

Brian Burkett reported on the current fuel pricing and inventory status and provided a copy of the current Fuel Pricing spreadsheet. Current margins for all three types of fuel are currently above the approved fuel pricing guidelines. Comparisons to other airports in the area show that we remain competitive relative to the median price for the airports in the region.

OLD BUSINESS & ACTION ITEMS:

Reports on major Active Projects:

- Update on avigation easement.

NEW BUSINESS:

Airport Operations Report & Business.

- **Motion made by Mr. John Benham to move Jet-a fuel price to \$3.75.
Seconded by Mr. Don Elmore.
Motion passed unanimously.**
- **Motion made by Mr. Billy Dungan to purchase new Purple K fire extinguishers for hangars.
Seconded by Mr. John Benham.
Motion passed unanimously.**
- **Motion made by Mr. Don Elmore to retain Delta Airport Consultants, Inc. as engineering firm for airport.
Seconded by Mr. John Benham.
Motion passed unanimously.**


- **Mountain Empire Pilots Association.**

Next Meeting: Thursday, March 24, 2016.

Adjournment

Signed


Secretary


**Curtis Pennington,
Chairman**